

**North Berrien Community Development
Minutes of the September 6, 2007**

Members Present	Representing	Apr	May	June 7, 21	July 5, 19	Aug 2 & 29	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Cindy Aviles	Coloma Twp	X	X	XX	XX	X X	X						
Robin Mileski	Coloma Twp	X	X	X	X	X	X						
Barb Schofield	Watervliet City		X	XX	X	X	X						
Olive Grady	Watervliet City	X	X	X	X	X	X						
Jim Polashak	Coloma City	X	X	X		X	X						
Chuck Owen	Coloma City	X	X	XX	XX	XX	X						
Vick Kinzler	Watervliet Twp	X	X	X	X	X	X						
Dan Hutchins	Watervliet Twp		X	X	XX	XX	X						
Sandy Kraemer	Chamber	X	X	X	XX	X	X						
Jerry Jollay	Bainbridge	X	X	X	X	XX	X						
Butch Jarvis	Hagar Twp	X	X	XX	X	XX	X						

Others Present: Chana Kniebes

Call to Order & Pledge: The meeting was called to order by Chair Aviles at 5:30 p.m. in the conference room.

Chair Report:

Aviles moved her report to the beginning of the meeting and then turned the meeting over to Polashak.

Strategic Planning: Aviles reported that a meeting was held on August 31st with the six municipal leaders to discuss the next step in the strategic plan. It was decided at that time to move forward with one issue and that issue would be drug intolerance in our schools. The September 27th meeting will now be limited to just the six municipal leaders and the Sheriff, police chiefs and two county commissioners as well as the ordinance officers for Coloma and Watervliet. The meeting will be facilitated with Aviles doing welcome and introduction and keeping the meeting on track, Owen giving a brief background and what will be the goal of the meeting and Jarvis will do the summary and wrap up of the meeting. Kniebes will take notes for the evening. The individuals that were previously invited to the meeting will be notified that the meeting has been postponed and at a later date the school boards will meet with municipal leaders in their district to work out a plan that fits their needs for drug enforcement in the schools as their needs may be different. The NBCD will only be the facilitator for the process and each municipality will be responsible for any needed funds for the project as well as implementation.

Correspondence: None.

Approval of Minutes: A motion was made by Schofield and supported by Mileski to accept the minutes from August 2, 2007 as presented. All in favor. Motion carried.

Finance Committee: Schofield went over the finance report for the month of August. A motion was made by and supported by Kinzler to approve payment of bills in the amount of \$4, 366.66 for the month of August as presented. Roll call vote. All yes. Motion carried. Schofield reported that the Money Market account will reflect a \$300.00 increase due to the transfer of funds to stop the finance charges from being incurred. This account still shows a lower balance because the statement had not been received in time to reconcile the account.

Taxes and Compilation: Kniebes reported that per the motion last month Elie and Associates has been contacted to do our yearly taxes and report. An extension has already been filed and Kniebes will gather information for the report. Gerbel and Company has done a full audit two years in a row and as a full audit is not required every year this will just be the compilation by the firm that previously had done our books.

Chamber Report: The next chamber meeting will be on September 11 at 12 noon at the Friendly.

Circus: Kraemer reported that after much time and energy on the chamber's end that the circus had to be cancelled due to site conditions. The second chosen site location was the grounds of the old Watervliet High School as the grounds of the Watervliet Airport were too wet. But after much rain the circus realized that the circus would not be able to set up

their tent nor pull in their many semis and other vehicles. The chamber is still in the process of reimbursing all monies back to businesses that purchased advance children's tickets as well as refund other tickets that are presented in person for refund. There is no scheduled date for another performance as the circus normally comes to a town every other year.

Business After Hours: 248 Event District September 13th beginning at 5:00 p.m. Please RSVP to Kniebes if you will be attending the event. Andy Kendall is really putting forth extra effort to make this a special evening and showcase his new venue.

Old Business: None.

Coordinator's Report Highlights: (Full Report on File and attached)

Updates: Kniebes highlighted her report for the board. All board members are invited to the groundbreaking at the ethanol plant on Friday September 14th at 12.

Website: Kniebes reported that the website continues to take shape. The front page is almost in place and other pages will be added from our current website and an update of chamber members will be done in the office once it is up and running.

Logo: Polashak shared with the board that he has approached the local art classes in Coloma and Watervliet about a logo contest for the North Berrien Community Development. A motion was made by Polashak and supported by Schofield to purchase a \$100.00 savings bond for \$50.00 to give the winner. Polashak will give the contestants a thirty day time frame once the contest starts. Roll Call Vote: Polashak yes, Schofield yes, Mileski yes, Hutchins yes, Kinzler yes, Jollay yes, Jarvis yes, Kraemer yes, Owen yes and Grady no. Motion carried.

Community Updates: Polashak asked if there was any community updates to be shared. Grady asked if anyone knew when construction would begin in the new housing development on Red Arrow in Watervliet. Hutchins replied that the sites are ready for construction at any time and he thinks spec homes will be built in the near future.

Miscellaneous: New signature cards for the banks were signed for 5th Third and Chemical Bank to reflect the secretary's new marital status and update information. The card for the Edgewater CD will also be changed.

Adjournment: A motion was made by Kinzler and supported by Jollay to adjourn the meeting at 5:52 p.m. All in favor, motion carried.

Respectfully submitted,

Robin Mileski, Secretary,

Chana Kniebes Recording Secretary